

Hawk Habits...

INDIAN TRAIL'S THREE PILLARS & BEHAVIOR STANDARDS

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<i>AT ALL TIMES IN ALL PLACES</i>	<ul style="list-style-type: none"> Follow directions from adults and reasonable requests from peers Treat others with courtesy and kindness Use school-appropriate language 	<ul style="list-style-type: none"> Wear your ID & appropriate school attire per school board policy Dispose of trash and recyclables in designated receptacles Keep all school property clean and well-maintained Take ownership for your own actions 	<ul style="list-style-type: none"> Be aware of your surroundings and the nearest exit
<i>ARRIVAL</i>	<ul style="list-style-type: none"> Remain in commons areas until 7:20 Turn off all electronic devices (and remove & put away headphones for the day) by 7:20 Arrivals after 7:27 follow proper tardy sign-in and pass procedures 	<ul style="list-style-type: none"> Be on time Consume and dispose of food & drink before leaving commons areas 	<ul style="list-style-type: none"> Keep passageways & stairs clear (of groups of bodies) Enter only through door 5 or 7 Arrive to school between 6:45 - 7:20
<i>END-OF-DAY DISMISSAL</i>	<ul style="list-style-type: none"> Remain in seats and listen to end of the day announcements Place chairs on desks and help clean-up classroom before leaving 	<ul style="list-style-type: none"> Leave the building by 2:50 (or within 15 minutes of the bell) if you're not involved in a supervised activity Early dismissals must sign-out in the main office 	<ul style="list-style-type: none"> Exit only through doors 5 or 7 Move through the halls in a patient and orderly manner Wait in designated areas for pick-up
<i>PARKING LOT</i>	<ul style="list-style-type: none"> Be courteous to other drivers and pedestrians Leave campus promptly 	<ul style="list-style-type: none"> Display parking pass appropriately Follow all traffic laws and posted signs 	<ul style="list-style-type: none"> Be aware of drivers and pedestrians; walk on paved walkways Keep hands on the wheels and eyes on the road Wait for busses at the bus stop Keep music audible in your own car only
<i>OFFICES</i>	<ul style="list-style-type: none"> Wait your turn quietly Be patient with office staff Respect personal property 	<ul style="list-style-type: none"> Sign-in or out as required after giving appropriate notes or passes to secretary Get a pass to return to class Be quiet while others are working 	<ul style="list-style-type: none"> Provide proper paperwork for all medications, late arrivals, & early dismissals Consume all medications in main office only
<i>LOCKERS</i>	<ul style="list-style-type: none"> Leave adequate space for all students to access their own lockers 	<ul style="list-style-type: none"> Keep lockers clean & free of strong odors Lock your locker Use your assigned locker only 	<ul style="list-style-type: none"> Keep your personal belongings contained in your own locker
<i>HALLWAYS & WHILE ON PASSES</i>	<ul style="list-style-type: none"> Follow the general flow of hallway traffic 	<ul style="list-style-type: none"> Report directly from one location to another with a signed pass Use passes only during designated times. Keep passes visible while in hallways. Use "indoor (school) voices" 	<ul style="list-style-type: none"> Keep moving/keep passageways & stairs clear (of groups of bodies) "Walk & Talk" Walk on the right
<i>COMMONS/ CAFETERIA</i>	<ul style="list-style-type: none"> Be patient in lines Use proper table manners and speak in soft voices 	<ul style="list-style-type: none"> Stay in designated areas Consume and dispose of food & drink before leaving designated 	<ul style="list-style-type: none"> Clean up any messes appropriately or make a supervisor aware

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
		areas	
<i>ANNOUNCEMENTS</i>	<ul style="list-style-type: none"> • Remain silent and listen • Demonstrate respectful actions during the Pledge of Allegiance 	<ul style="list-style-type: none"> • Make note of any events or activities you need to or would like to attend 	<ul style="list-style-type: none"> • Stop what you are doing, listen attentively, and follow directions if necessary
<i>ADVISORY & SSR</i>	<ul style="list-style-type: none"> • Follow teacher's individual classroom rules • Remain silent and read during full designated SSR time • 	<ul style="list-style-type: none"> • Be on time • Bring or locate something school-appropriate to read prior to start of SSR time 	<ul style="list-style-type: none"> •
<i>ATHLETIC EVENTS</i>	<ul style="list-style-type: none"> • Demonstrate good sportsmanship at all times 	<ul style="list-style-type: none"> • Follow school dress code policies 	<ul style="list-style-type: none"> • Walk up and down bleachers • Leave aisles open • Once you leave an event you may not return
<i>FIELD TRIPS</i>	<ul style="list-style-type: none"> • Respect your surroundings 	<ul style="list-style-type: none"> • Turn in permission slips on time • Stay only in designated areas • 	<ul style="list-style-type: none"> • Stay with your assigned group at all times • Know where your chaperone is at all times
<i>ASSEMBLIES</i>	<ul style="list-style-type: none"> • Remain quiet and listen or participate as directed • Respect others' personal space • Be supportive and positive • Show school spirit 	<ul style="list-style-type: none"> • Sit in designated area • Remain seated until directed to do differently • Keep area clean and free of litter 	<ul style="list-style-type: none"> • Keep aisles open and clear • Follow designated entrance and exit procedures • Stay with your class when applicable
<i>BATHROOMS</i>	<ul style="list-style-type: none"> • Flush • Keep it clean • Wash your hands 	<ul style="list-style-type: none"> • Carry a pass during class times • Throw trash in the garbage cans 	<ul style="list-style-type: none"> • Keep the floor dry
<i>LIBRARY & COMPUTER LAB</i>	<ul style="list-style-type: none"> • Keep keyboards and screens clean • Keep your hands on your own keyboard and mouse • Leave/return reference books and magazines in/to their designated spaces 	<ul style="list-style-type: none"> • Sign-in and sign-out at designated location • Work quietly • Follow specified procedures for printing • Use computers for academic purposes only 	<ul style="list-style-type: none"> • Push your chair in before leaving
<i>CLASSROOM</i>	<ul style="list-style-type: none"> • Follow teacher's individual classroom rules 	<ul style="list-style-type: none"> • Be on time • Be prepared with all necessary materials and assignments • Take care of personal needs before class • Complete all assignments with academic integrity; you are responsible for your own work 	<ul style="list-style-type: none"> • Use classroom equipment as instructed

Hawk Habits Team

Starlynn Daley
Holly Graf
Lisa Droessler
Donna Carrol
Joel Sinden
Amy Riedlinger
Sarah Antczak
Bruce Bloedorn
Jamie Cole
Paige DeLaCruz

Lisa Droessler
William Hasley
Kari Hemba
Anna Hess
Christine King
Jeffrey Laurent
Jessica Lux
Michael B. McDonald
Katelyn Schrandt
Jeanne Sanchez-Bell
Kristyn Theusch
Joanna Stenson
Carrie Zemke
Lori Deustcher