

Procedure for Applying to CNA

1. To obtain the forms: go to the Indian Trail Website
Click on the counselor tab on the top, go to the left side of the page and click on class registration. Under 'KUSD high school course catalog' click on contracted services.
2. Click on the CNA (certified nursing assistant program), scroll down to the bottom and print the Contracted Services Form and the Gateway Registration Form. Fill out these two forms and turn them into your counselor with your * ACT score.
3. You will receive a letter from the KUSD Career and Tech Ed office. When you receive this letter you must go down to the office at 3700 52nd street and pay your workbook fee.(about \$15)
4. Once you pay your fee you will make an appointment with Ms. Dembowski from Gateway (she is here on Wednesday only) and she will help you fill out the rest of the paperwork. You will have to pay for a background check and immunizations (about \$75)You will need a debit or credit card
5. After the paperwork is completed the counselors will get a list of who is eligible for the class and then we will put the class on your schedule.

*you must have at least a 13 on the ACT reading to qualify for the course.

** if you do not qualify or you do not have an ACT score you will have to make arrangements to take the COMPASS test at Gateway (about \$15). You need to score a 55 to qualify for the course. A copy of your results must be attached to your application